



General Information / Rules & Regulations

3rd Annual Tulsa Pipeline Expo – August 29-31, 2011

1. GENERAL

The words "Show Management" used herein shall mean the acting Officers, Conference Chairman or Conference and Exposition Managers. All matters and questions not covered by the following Rules & Regulations are subject to the decision of Show Management and, all such amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected as the original General Information and/or Rules & Regulations. Show Management reserves the right to publish official show photography for the purpose of promoting the show.

2. USE OF SPACE

The space contracted for is to be used solely for the Exhibitor whose name appears on the contract and, it is agreed the Exhibitor will not sublet nor assign any portion of same without the written consent of Show Management.

3. HOLD HARMLESS AND INSURANCE

Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of personal injury or damage to Exhibitor's displays, equipment and other property brought upon the premises of the exhibit hall. Exhibitors shall indemnify and hold harmless the exhibit hall, Show Management, their agents and employees from losses, damages and claims inside or outside the exhibit hall that may arise as a result of actions of the Exhibitor, its employees or agents. Show Management will not be liable to the Exhibitor, its employees, agents or guests for any damages, loss or injury from fire, electricity, water, storm, riot, smoke, theft, accident or any other cause. The Exhibitor agrees to provide insurance coverage for personal injury and property damage liability covering the Exhibitor and his property of at least \$1 million. Insurance protection against fire, theft or damage to the Exhibitor's materials must be carried at the Exhibitor's expense. Proof of Insurance should accompany the contract.

4. TAXES AND FEES

Exhibitor assumes responsibility for all state, federal and local taxes associated with sales activities. Exhibitor assumes responsibility for all licensing in association with any use of copyrighted material.

5. ADA COMPLIANCE

The Exhibitor understands that the Americans with Disabilities Act (ADA) requires that its display must be accessible to persons with disabilities and the Exhibitor agrees that it is solely responsible for assuring that its display complies with the ADA. The Exhibitor hereby warrants that it will provide auxiliary aids and services to individuals with disabilities suitable for effective communication between all parties in accordance with the requirements of the ADA, so that the Exhibitor's display will be accessible, as defined in the ADA, to persons with disabilities. The Exhibitor further warrants that where the provision of such auxiliary aids would fundamentally alter the nature of the goods and/or services provided by the Exhibitor or would result in an undue burden to the Exhibitor, the Exhibitor will notify Show Management of that fact at least two weeks in advance of the Exposition and of the alternative measures it intends to take to assure compliance with the ADA during the period of the exposition. The Exhibitor agrees to indemnify and hold Show Management harmless for any claims arising out of or in connection with the Exhibitor's failure to comply with the ADA.

6. INSTALLATION AND DISMANTLING

Exhibitor move-in and move-out times will be provided under separate cover. Failure to remove an exhibit in the allowed time will afford Show Management the right to remove and place same in a warehouse, subject to the Exhibitor's disposition, with all charges to follow at no liability to Show Management. All exhibits must remain intact until the exposition is officially closed.

7. REFRESHMENTS, GIFTS, CONTESTS, ETC.

Show Management reserves the right to prohibit, limit or discontinue the distribution of gifts, give-aways or similar promotions. Contests, raffles and drawings, if permitted under state or local laws, will be subject to the written approval of Show Management. There will be no announcement of Exhibitor's contests, drawings or raffle winners during the Exposition.

8. EXHIBIT DESIGN AND INCLUSIONS

All exhibits must conform to the size of the booth and must not be of such a nature as to obstruct the view of or interfere with exhibits of others.

9. USE OF AISLES AND COMMON AREAS

The aisles, passageways and overhead spaces remain strictly under control of Show Management and no signs, decorations, banners, advertising matter or special exhibits will be permitted in them except by special written permission of Show Management. Uniformed attendants, models and other employees must remain within the booths occupied by their employers. Any and all advertising distribution must be made from the Exhibitor's booth space. The Exhibitor will be responsible to abide by all city fire and safety codes which may be in effect.

10. RESTRICTIONS

Show Management reserves the right to restrict exhibits that may have been falsely entered, or may be deemed unsuitable or objectionable. This reservation applies to noise, persons, apparel, conduct, things, printed matter or anything of a character that might be objectionable to the Exposition as a whole. Public address systems are specifically prohibited. Electric or electronic amplification or musical instruments are specifically prohibited. Camera use in the exhibit hall will not be permitted either before or after exhibit hours. Children under the age of 18 are specifically prohibited from being on the Exhibition show floor during move-in and move-out hours. Children under the age of 16 are specifically prohibited from being on the Exposition floor at any time.

11. SERVICE ORGANIZATIONS

In the interest of making available the best qualified craftsmen in numbers sufficient to handle all of the services necessary for the operation of the Exposition, Show Management has contracted, on an exclusive basis, official contractors to provide such services. Service companies other than the designated contractors will not be allowed to work on the exhibit areas unless specifically authorized by Show Management. Details regarding Exhibitor-appointed contractors will be distributed under separate cover.

12. RIGHTS IN THE EVENT THE EXPOSITION IS NOT HELD

Should Show Management elect to cancel the Exposition, Show Management's liability to the Exhibitor shall be the refund of any payments for booth space received. Show Management shall not be liable for any consequential damages which may arise from such cancellation. Should the Exposition be canceled due to circumstances beyond the control of Show Management, including but not limited to, acts of God, acts of war, governmental emergency, labor strike or destruction of exhibit facility, Show Management shall return each Exhibitor's space payment less a pro rata share of costs and expenses incurred.

13. CHANGES IN FLOOR PLAN

Show Management reserves the right to make appropriate changes in the floor plan and booth locations as it deems necessary for the overall success of the Exposition.

14. OUTSIDE EXHIBITS / HOSPITALITY SUITES

By executing this contract, Exhibitors agree that their entire exhibit and display will be confined to the indoor exhibit hall and the booth space assigned. This prohibits Exhibitors from displaying products/services and/or other advertising materials in areas outside their booth space such as, but not limited to, parking lots and hotel lobbies. Exhibitors, by executing this contract, also expressly agree not to operate hospitality suites or conduct meetings or demonstrations during hours in which the Exposition is open or when any officially sponsored events are in progress.

15. VIOLATIONS OF RULES AND REGULATIONS

Violations of these Rules & Regulations will afford Show Management the right to prohibit the Exhibitor from exhibiting at the current year's exhibition and Exhibitor will forfeit all booth payments.